

Dear Parents and Caregivers,

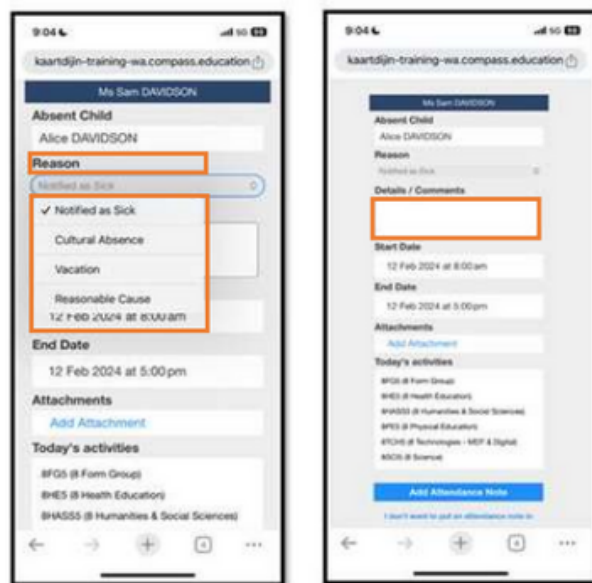
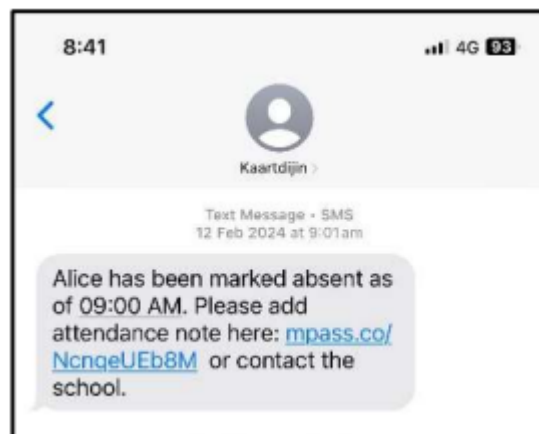
Our school is changing the way we send messages about student attendance. We will now use Compass SMS to tell you if your child is away from school.

You will get a text message from Compass. This message asks you to add an attendance note for your child's absence and includes a one-time link for you to tell us why your child is away.

The link in the SMS is safe to use. It is part of our school's official system.

How to submit an Attendance Note for your child's absence:

1. Click the link in the Compass SMS
2. The Compass webpage opens in your browser
3. Choose a reason for the absence from the drop-down menu
4. Type extra details or comments in the box below.
5. Make sure your message is at least 10 characters long.
6. Submit the form. If your message is less than 10 characters, the note will not be sent to the school.



If you have any questions or concerns, please contact us.

Kind regards,

Oberthur Primary School